



UNIVERSITY OF LADAKH
OFFICE OF THE REGISTRAR, LEH
(Administrative Building, Melongthang, Leh)
uol.ac.in

Advertisement for engagement of Manager Incubation/ Startup Cell, (Contractual) in University of Ladakh.

Advertisement No. 03 - UoL-2024

Dated: - 12.12.2024

The University of Ladakh invites applications for the position of Incubation/ Startup Cell Manager on purely temporary basis (for six months) and extendable based on the performance.

Role: The incubation/startup cell manager shall coordinate with university management to help set up infrastructure, processes, and programs for a strong Incubator offering. He/she shall extensively work with students, faculty, and alumni to ensure that entrepreneurship and innovation become integral to the overall system. He/ She shall be responsible for executing various activities and programs for startups and students. He/ She shall undertake activities for building and shaping the brand image of the University's Incubation and Start-up Cell. In addition, any other job assigned by the University management. The role requires a comprehensive 360* approach to find synergies in various departments to develop new initiatives, programs and partnerships at the University level. He/she will be spearheading the business development, execution, and expansion of the University's Incubation/Startup cell initiatives.

Key Responsibilities

1. Scouting for funding opportunities from various government funding schemes.
2. Developing & finding avenues of partnership with technology companies and various govt. /semi-govt. bodies
3. Provide support services to faculty members and students regarding various opportunities for technology translation.
4. Development of new programs for interdisciplinary engagement.
5. Establishing partnerships with corporates through CSR initiatives.
6. Web management: continuous up gradation of content on the Incubator's webpage
7. Digital Marketing & Communications (Media) Lead
8. Portfolio Management & Evaluation of various incubates
9. Events Lead
10. Management of institution innovation cell (e-cell, Faculty Members Engagement, Interface with Student Activities).

Eligibility Criteria Essential:

Educational

- MBA from a recognized University/Institute with a B.Tech / B.E. degree.

Experience

- The applicant must have a minimum 2 years of overall work experience, with at least 1 year of experience in the start-up/incubation sector, either as a start-up founder/co-founder

/core team member and / or as a stakeholder of start-up ecosystem or in managing/administering a similar type of incubator or at least 2 years of industrial experience at management level.

Desirable:

- The applicant must have a clear understanding of local, national and global start-up ecosystems and the ability to find ways to collaborate with ecosystem stakeholders.
- The applicant must possess a strong command of the English language, preferably with suitable proficiency in Hindi and is expected to be well suited in conceptualizing, compiling, and putting together papers, presentations, documents, proposals, etc.
- The applicant must have demonstrated interest to interact and connect with people and should preferably have a strong professional network in the corporate/startup ecosystem.

Other terms and conditions:

- The initial appointment will be for six months, which can be curtailed or extended based on assessing the candidate's performance six months. The applicant will have no claim implicit or explicit for considering against any regular position in the University.

Salary: Negotiable

Application Procedure

- Interested candidates are required to submit their application with a detailed resume along with scanned copies of self-attested degree certificates, grade sheets/mark sheets, and relevant experience certificates by e-mail to **registrar.uol2019@gmail.com** by **23rd Dec' 2024** at with the subject line "Application for the post of Manager Incubation/Startup Cell.
- Only the shortlisted candidates will be intimated by e-mail.
- The interviews will be conducted tentatively on
- A hard copy of the application form with all the original certificates/documents in support of information furnished in the resume/bio-data must be produced at the time of the interview, failing of which may be disqualified for appearing in the interview.
- Mere fulfillment of minimum qualification and experience required does not entitle a candidate to be called for an interview. Short-listing criteria adopted by the University will be final and binding to all the applicants, and no interim queries will be entertained in this regard.
- The University of Ladakh reserves the right not to fill any/all posts advertised.
- Canvassing in any form will disqualify the candidate for being considered for the position.
- Disputes (if any) shall be subject to the jurisdiction of competent courts of the city of Leh Ladakh.
- No TA/DA shall be paid for attending the interview.
- kindly enclose the relevant documents:
 1. UG degree certificate.
 2. UG mark sheets/grade sheets.
 3. PG degree certificate.
 4. PG mark sheets/grade sheets.
 5. Other relevant educational certificates.
 6. Relevant experience certificates (in reverse chronological order); required experience in the start-up sector/incubation sector should be supported by the relevant documents.
 7. Aadhaar Card.
 8. Proof of Income/Last salary drawn.
 9. Anything else considered relevant.


I/c Registrar
University of Ladakh.
Date: 12.12.2024



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- 1. Name of the Post : Manager, Incubation/ Startup Cell
(Contractual)
- 2. Advertisement No./ Date : **No. 03-UoL-2024 Dated:- 12.12.2024**
- 3. Name : _____
- 4. Parentage- S/o, D/o, W/o : _____
- 5. Date of Birth : _____
- 6. Permanent Address : _____

- 7. Present / Postal Address : _____

- 8. E-mail ID & Contact No. : _____
- 9. Education Qualification:-

S. No	Examination Passed	Year of Passing	Institution/ Board	Subject	Marks Obtained	Percentage
1.						
2.						
3.						
4.						

10. Experience - (period) : _____

Declaration:

I hereby declare that all the above information is true to the best of my knowledge and nothing has been concealed thereof.

Place: _____
Dated: _____

Signature